

## **Repair Shop Assistant/ Building and Grounds Maintenance Position Available**

John Keal Music has an immediate opening for a full time multi-faceted repair shop assistant/building and grounds maintenance position.

The repair shop assistant portion of this position entails working with technicians; disassembling and cleaning stock rental instruments, instrument case repairs, receiving and distributing shop parts orders, keeping shared rental accessory and shop supplies stocked and overall shop cleaning.

The building and grounds maintenance portion of this position entails mowing and other landscaping duties, minor snow removal and salting as well as replacing and maintaining stock of light bulbs, air filters, ceiling tiles and other building supplies. Also receiving shipments and overall building and grounds cleaning and upkeep.

Must be mechanically inclined, detail oriented and have good communication skills.

Must have reliable transportation and be able to work a minimum of 40 hrs/week.

Some musical background/experience is preferred.

Starting pay @ \$16.50/hr with time and a half overtime available.

Benefits include: Paid holidays, sick, personal and vacation time according to years of employment. 401K after one year of employment and health benefits available after a probationary period.

John Keal Music has been in business in Albany since 1930, we have been specializing in service to school music programs for over 40 years. We have a full school delivery staff, full service repair shop and many support staff. We maintain the family atmosphere that was established by the Keals with a level of professionalism found in larger companies.

Interested applicants can download an application to email, fax or drop off at our retail store in Albany.

Email to [ESinger@johnkealmusic.com](mailto:ESinger@johnkealmusic.com) or mail to:  
John Keal Music  
Attn: Eric Singer  
819 Livingston Ave  
Albany, NY 12206

# Application For Employment

JOHN KEAL  
MUSIC CO., INC



We consider applicants for all positions without regard to race, color, religion, creed, gender, sexual orientation, national origin, age, disability, marital or veteran status, or any other legally protected status.

**PLEASE PRINT**

Position applied for:	Date of Application:	
How did you learn about us:		
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Relative	<input type="checkbox"/> Inquiry/ Walk-in
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Friend	<input type="checkbox"/> Other _____

Last Name:	First Name	Middle Name
Address: <i>Number Street</i>	<i>City</i>	<i>State Zip</i>
Phone: <i>Home</i>	<i>Cell</i>	<i>Other</i>
		Social Security Number

Have you ever filed an application with us before ?  Yes  No

If yes, give date \_\_\_\_\_

Do any of your friends or relatives work here ?  Yes  No

If yes, print name \_\_\_\_\_

Are you currently employed ?  Yes  No

May we contact your present employer ?  Yes  No

Are you prevented from lawfully becoming employed in this country because of visa or immigration status ?  Yes  No

*Proof of citizenship or immigration status will be required upon employment*

Date available for work \_\_\_\_/\_\_\_\_/\_\_\_\_ What is your desired salary range ? \_\_\_\_\_

Are you available to work  Full Time  Part Time  Temporary

Are you multilingual  Yes  No If yes, what languages do you speak? \_\_\_\_\_

Please check any instruments you play (either currently or in the past).

- Flute  Clarinet  Sax  Double Reed  Trumpet  Trombone  Low Brass
- Percussion  Guitar  Violin  Viola  Cello  Bass  Keyboard  Voice
- Other \_\_\_\_\_

Please describe your music background

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(for road sales applicants)

Do you hold a valid drivers' license ?  Yes  No In which state ? \_\_\_\_\_ Lic #: \_\_\_\_\_

